



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: FORMAL INVITATION FOR BID (“IFB”) ANNUAL CONTRACT FOR GENERAL LIBRARY SUPPLIES

Solicitation Number: 6100003961

**Description:** The City of San Antonio is soliciting bids for a qualified vendor to provide general library supplies to be ordered on an “as needed” basis. The contract will be utilized by San Antonio Public Library for the following supplies: book jacket covers, spine labels, book jacket cover adhesive, NEW book stickers, book tape, alphabet letter labels and hanger bags.

Applicable Product Categories: 52510/52570/52580/66577

Date Issued: February 11, 2014

Bid Due Date & Time: February 28, 2014 2:00 P.M. Central Time

Pre-Submittal Conference: No

Staff Contact Person: Rebecca Garza, Procurement Specialist II,  
[rebecca.garza@sanantonio.gov](mailto:rebecca.garza@sanantonio.gov)

**To view this solicitation,** go to <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.

